



ArtNexus
Konstnärsnämnden
The Swedish Arts Grants Committee

Open call - Become our partner in Armenia.

Are you an Armenian registered civil society organisation working in arts, culture, and international development in Armenia? Do you have an established and wide network within the Armenian cultural scene and experience in collaboration with artists and cultural practitioners, state actors, other civil society organisations, and the private sector in international programmes? - Then working as partner for the ArtNexus programme would be the right assignment for your organisation!

Location:	Yerevan, Armenia
Application Deadline:	14 th of February 2023
Type of Organisation:	Armenian Civil Society Organisation
Languages Required:	English and Armenian
Starting Time:	March/April 2023
Expected Duration of Assignment:	March/April 2023 – October 2024, with the possibility for prolongation depending on funding.



ArtNexus
Konstnärsnämnden
The Swedish Arts Grants Committee

Background

ArtNexus is an international programme led by the Swedish Arts Grants Committee and the Swedish Development Cooperation Agency (Sida). The programme promotes artistic freedom, development and strengthening of democratic processes through cooperation with selected partner countries. The programme was launched in Albania in 2021 and expanded to Armenia in 2022.

ArtNexus aims to create synergies between arts- and culture and development cooperation for the strengthening of artists' conditions in the partnering countries. The programme works for the sustainable strengthening of the conditions for artists and cultural practitioners. The ArtNexus programme aims to improve artists' and cultural practitioners' abilities to expand their national and international networks, supporting them in living off their artistic practises.

By capacity building and strengthening national dialogues between artists and cultural practitioners, civil society, the private sector, and policymakers in Armenia, the programme includes activities to develop national policy and legal frameworks regarding the culture sector and strengthen the conditions of the arts-and-culture sector and its contribution to the democratic and civic space.

ArtNexus contributes to Agenda 2030 and the Sustainable Development Goals (SDGs) achievement. It is a demand- and needs-based programme, meaning that activities are organised with consideration to direct feedback from artists, cultural practitioners and state representatives in the partner countries derived during a year-long design phase. ArtNexus will implement its vision through:

- Arranging a national dialogue meeting, workshops and masterclasses, meetings, and other capacity-building efforts targeting artists and cultural practitioners, state representatives, civil society, and the private sector to enable an exchange of knowledge and enhanced communication.
- Supporting efforts towards more efficient regulatory frameworks and policies within the cultural sphere.
- Creating national and international networks to build partnerships through dialogue.

ArtNexus will implement the programme's segments in collaboration with Sida, the Swedish embassy and local partners. To promote evidence-based policymaking, ArtNexus have conducted research, mapping studies and surveys in Armenia.



ArtNexus
Konstnärsnämnden
The Swedish Arts Grants Committee

ArtNexus' start up organisation

ArtNexus has already contracted two national consultants to support the implementation, partnership development and capacity building in Armenia. The consultants shall work in close collaboration and regular communication with the ArtNexus team in Stockholm and the new national partner in Yerevan. A national dialogue meeting to initiate contact with artists, cultural practitioners, state actors and civil society will take place in February 2023. Following this, the national partner will continue the arrangement of the upcoming programme activities in Armenia. Both national partners and national consultants will report to the ArtNexus team in Stockholm on a regular basis.

In collaboration with the ArtNexus team in Stockholm and the National Consultants, the National Partner will implement and undertake the below-listed activities, and other activities may be added.

- Capacity building workshops and master classes for artists and cultural practitioners to discuss key issues and priorities and policy issues pertaining to the art- and culture sector. The events will take place both online and in person in Armenia.
- Coordinate communication with artists and cultural practitioner/s as well as identified state actors (Ministry of Culture staff and other identified/designated central and local actors/institutions).
- Development and implementation of an ArtNexus website in Armenian and English (can possibly be in cooperation with other partners).
- Support communication and translation of strategic documents and programme activities with national stakeholders.
- Suggest programme ideas to ArtNexus.

Duties and responsibilities of the National partner:

- Consolidate and maintain contact with national the network of artists, cultural practitioners and state actors.
- In collaboration and consultation with the ArtNexus team in Stockholm, develop a concise and context-specific knowledge management strategy and implementation plan for the programme activities in Armenia.
- Provide support to ArtNexus in facilitating communication channels between the network of Swedish and international experts and the local state actors as well as artists and cultural practitioners.
- Provide administrative and communication support to the ArtNexus team.



- Support the implementation of activities and instructors to disseminate information/follow-up where needed.
- Support the development of workshop-related material and knowledge sharing as well as provide national contextual feedback to the programme.
- During organised activities, foster an encouraging environment for mutual dialogue and inputs from all stakeholders, and encourage critical discussions.
- Substantial reporting in English and follow-up actions of programme activities and events.
- Ensure translation of all reports and meeting material in Armenian (or English where needed).

Expected outputs/deliverables, budget and timeframe will be set in dialogue between the ArtNexus team and the contracted national partner. All deliverables include ensuring outreach of communication in Armenian and English.

Institutional Arrangement

- The assignment will be managed by the ArtNexus team. The national partner will receive allocated payments for the contracted deliverables. The ArtNexus Programme Manager will review the quality of the services provided by the partner.
- The national partner will undertake a risk assessment and revision by a hired third party, for quality assurance prior to receiving any funds from the ArtNexus team.
- The national partner will receive funds from ArtNexus. The payments will be earmarked for agreed activities to be implemented by the organisation and may also be dedicated for fund to support a third party, for instance a project the partner can support.

Profile

The national partner can work efficiently to meet deadlines and achieve results, applying judgment in the context of assignments. The organisation is registered in Armenia and has an established network in the cultural field. The national partner can manage priorities, show persistence when faced with challenges and have the ability to remain calm in stressful situations. Furthermore, the organisation's staff demonstrate strong interpersonal skills and the ability to build trust between



ArtNexus
Konstnärsnämnden
The Swedish Arts Grants Committee

partners. We see the ArtNexus partner as open, flexible and with experience in working with international partners and receiving international funding. The position requires the partner to be results-oriented and analytical, have the ability to

work independently and to plan and organise the contracted work. We seek a partner who is passionate about artists' and cultural practitioners' conditions and can demonstrate their experience, delivering high-quality material in English and Armenian, including on social media.

Required Qualifications

- At least 5 years work experience in programme support, policy development, coordination and administration in an organisation.
- Experience in organising events involving international multi-stakeholders (i.e., workshops, interactive meetings, etc.) and succinct report writing skills.
- Experience in national and/or international arts-and cultural-related projects.
- Demonstrated knowledge and experience in monitoring as well as in evaluation and knowledge management.
- Registered Armenian organisation with full tax statues to pay out salaries and forward funds.
- The organisation has demonstrated capability and experience in managing and administering project budgets of more than 100 000 Euro.

Desirable Qualifications

- Experience in working with a rights-based approach.
- Knowledge of organisational learning, outcome harvesting, and other quantitative or qualitative evaluation methods.
- Coordination with the government.

Language Requirements

- Fluency in spoken and written English.
- Fluency in spoken and written Armenian. Demonstrated advanced writing and editing skills in English.

In finding the National partner for ArtNexus in Armenia we will place great importance to the overall suitability of the organisation.



ArtNexus
Konstnärsnämnden
The Swedish Arts Grants Committee

To apply please submit the following:

- A letter explaining why you want to be the national partner for ArtNexus and what you believe your organisation can contribute with. One -page maximum.
- A presentation of your organisation where you list, like in a curriculum vitae, what previous assignments your organisation has fulfilled which are relatable to Art Nexus.
- The application should show how the above mentioned requirements are met by the organisation.
- Financial support for the programme will be decided in dialogue with ArtNexus and the national partner, therefore events and deliverables will be decided in the next step. Budget will then also be decided. However, to be able to compare different applications we ask you to submit what your organisation would invoice as a daily rate for a programme officer and a daily rate for an administrative assistant. Also kindly submit your organisation's annual report which should include a financial statement. Kindly list if your organisation has a yearly audit.

Kindly send your application to artnexus@konstnarsnamnden.se no later than the **14th of February 2023**.

The Swedish Art Grants Committee (SAGC) works in line with set anti-corruption and risk assessment policy documents. By the future signing of a contract for partnering with SAGC the contractor will align itself with the policies of the SAGC. This includes the foundation for conducting our partnership with honesty, integrity and high ethical standards. This Policy sets forth our commitment to prevent and detect bribery and corruption wherever it may arise.

For more information About ArtNexus:

[About ArtNexus in English - Konstnärnsämnden \(konstnarsnamnden.se\)](https://www.konstnarsnamnden.se/internationella-program-och-residens/artnexus/artnexus-in-english)

www.konstnarsnamnden.se/internationella-program-och-residens/artnexus/artnexus-in-english



ArtNexus
Konstnärnsämnden
The Swedish Arts Grants Committee